

STATE OF HAWAII  
STATE PROCUREMENT OFFICE  
HONOLULU, HAWAII

November 5, 1999

To: All State Agencies on Hawaii

From: Procurement Officer

Subject: Change No. 1  
SPO Price List No. 00-12 (Hawaii Only)  
Gasoline, Diesel Fuel and Other Petroleum Products-Hawaii  
(IFB-00-022-H)

Please make the following change to reflect the Base Unit Bid Price Per Gallon for Premium 92 Gasoline instead of Reg. 87 Gasoline:

	<u>State of Hawaii</u>	<u>Premium 92 Gasoline</u>
5.	Dept. of Public Safety Kulani Correctional Facility Tank Capacity: 6,000 gal.	\$.855 per gal.

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ROBERT J. GOVERNS, CPPB  
Procurement Officer

## STATE PROCUREMENT OFFICE

SPO Price List No. 00-12 (Hawaii Only)  
Replaces SPO Price List No. 99-3

### BULK DELIVERIES FOR GASOLINE AND DIESEL FUEL-HAWAII (IFB-00-022-H)

October 1, 1999 to September 30, 2000

#### **GASOLINE & DIESEL ORDERS CALLED IN AT:**

**Hawaii Petroleum Inc.**

##### **Kona Orders**

Phone No.: (808) 329-1862

Facsimile: (808) 326-2755

##### **Hilo Orders**

Phone No.: (808) 961-2661

Facsimile: (808) 935-1154

#### **Mailing Address For Purchase Orders**

**Hawaii Petroleum, Inc.**

**16 Railroad Avenue #202**

**Hilo, Hawaii 96720**

**Attn: Mr. BentonYon**

#### **VENDOR CODE INFORMATION**

**Hawaii Petroleum Inc.**

**16 Railroad Avenue #202**

**Hilo, Hawaii 96720**

**VENDOR CODE** for annotation on purchase orders is obtainable from the "Alphabetical Vendor Edit Table Report available at your department's fiscal office. **Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.** Therefore, make sure when processing an invoice for payment that the correct vendor code is used.

**PURCHASE ORDERS** shall be issued on an as needed basis during the price list period. It is the responsibility of each agency to insure timely issuance of purchase orders. Vendor is not obliged to accept any order received after the price list expiration date; however, shall fill timely orders for which delivery may extend beyond the expiration date. Do not issue purchase orders specifying delivery after the price list expiration date.

**BASE UNIT PRICES** include delivery to destination and all other costs incurred, except the following applicable taxes:

1. Hawaii General Excise Tax (GET), not to exceed the current rate of 4% and computed on the base unit price only; and
2. State and County fuel taxes (Fuel Taxes).

The vendor will list on the invoice the GET and the Fuel taxes as separate line items to the base unit prices.

Base unit prices are subject to adjustments. Vendor shall provide all delivery locations and the State Procurement office with written documentation supporting any price adjustment.

**DIESEL FUEL #2 IN 55-GALLON DRUM** is not included in this price list. If your requirements fall under "small purchase", follow the procedures established by your Chief Procurement Officer. Executive Branch agencies are to follow the procedures outlined in Procurement Circular No. 1997-06, effective November 17, 1997.

**FEDERAL EXCISE TAX (FET).** Please note the following:

1. All purchases from this price list are exempt from the (FET). This tax will not appear on the invoice.
2. Since diesel fuel #2 in 55-gallon drums is not part of this price list, you may need to separately apply for FET exemption **if you are purchasing it in low sulfur form for highway use**. It is recommended that agencies request a FET exemption form from the vendor and return the completed form to the vendor for his files.
3. If you are purchasing diesel fuel #2 (55 gallon drum) **in high sulfur form for off-highway use**, the FET is not applicable; therefore, there is no exemption to apply for.

**STATE AND COUNTY FUEL TAXES.** Please note the following:

**For low sulfur highway use diesel fuel #2 USED FOR NON-HIGHWAY PURPOSES**  
such as boilers, generators, compressors and some motor vehicles:

1. The State and County fuel taxes may be reduced to \$.01 per gallon, if the purchase is eligible for Diesel Oil and Liquefied Petroleum Gas Used Off Public Highways exemption (Form M-38).
2. Eligibility requirements should be discussed with the vendor prior to purchasing the fuel. The M-38 exemption certificate, which is issued on a calendar year basis (January to December), must be submitted to the respective District Tax Office by the vendor.

**COMMITMENT TO PURCHASE.** Pursuant to 3-121-6, Hawaii Administrative Rules, it is mandatory that all agencies of the Executive Branch purchase from price lists issued by the State Procurement Office. Further, the chief procurement officers for the University of Hawaii, and the Hawaii Health Systems Corporation agree and commit to the terms of this price list.

**EXCEPTION TO PRICE LIST.** When quality level or product design is not suited to an agency's purpose, exception may be granted upon justifying the exception and obtaining approval to purchase outside the price list from the agency's Chief Procurement Officer. Executive Branch agencies are to obtain waivers on the SPO Form 5, dated 9/18/96 or later, Request for Authorization to Purchase Outside of State Procurement Office Price List.

## DELIVERIES

Deliveries of gasoline and diesel to various agencies of the State shall be coordinated between the agencies and the Contractor. Agencies shall provide the Contractor with a twenty-four (24) hour notice prior to all bulk deliveries (storage tanks) of gasoline or diesel, unless otherwise agreed upon. Contractor may coordinate with each agency a delivery schedule within the specified delivery days satisfactory to both parties.

Contractor will be required to deliver all items outstanding on purchase orders received during the term of contract for delivery by the end of contract period.

## PRICE LIST AVAILABLE ON HAWAII FYI

Agency with a computer and modem may retrieve a copy of this price list via the State's **Hawaii FYI** electronic gateway by dialing the following modem number:

Hawaii	974-6640
Kauai	274-3600
Maui	984-2000
Oahu	587-4800

At the main menu select *Hawaii Internet Services Menu*, then click on *State Price Lists* for the current listing. If assistance is required to access Hawaii FYI, call the ICSD Assistance Center at 586-1919 from Oahu and 1-800-252-1132 from the neighbor islands.

This price list is also available on the **Internet at**  
**"<http://www.hawaii.gov/icsd/dags/prices/pricelst.html>".**

**"SPO PRICE LIST NO. 00-12"** is to be typed on purchase orders issued against this price list, along with delivery address and name and requisition number.

**QUESTIONS** relating to this price list may be directed to Mr. Alvin Washiashi, State Procurement Office telephone (808) 586-0571.

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ROBERT J. GOVERNS, CPPB  
Procurement Officer

Item No.	Agency, Location, and Storage Tank Capacity	Base Unit Bid Price Per Gallon			
		Prem. 92 Gasoline	Reg. 87 Gasoline	Diesel Fuel #2	
				Hwy.	Off-Hwy.
<b><u>Hawaii Health Systems Corporation</u></b>					
1.	Hilo Medical Center 1190 Waianuenue Avenue Tank Capacity: 8,000 gal. 1,000 gal. (2 ea.)			\$ .645	
2.	Kona Community Hospital Kealahou, Hawaii Tank Capacity: 550 gal.				\$ .645
<b><u>State of Hawaii</u></b>					
3.	Dept. of Business, Economic Development and Tourism Natural Energy Lab of Hawaii Auth. 73-4460 Queen Kahumanu Highway Keahou Pt., Kailua-Kona Tank Capacity: 500 gal. Tank Capacity: 500 gal.		\$ .755		.645
4.	Dept. of Land & Natural Resources 19 E. Kawili Street, Hilo Tank Capacity: 4,000 gal. Tank Capacity: 250 gal. Tank Capacity: 2000 gal.	\$ .855	.735	.670	
5.	Dept. of Public Safety Kulani Correctional Facility HC01, Stanback Hwy., Hilo Tank Capacity: 6,000 gal. Tank Capacity: 6,000 gal.		.855	.675	
6.	Dept. of Transportation Airports Division Hilo International Airport Tank Capacity: 1,000 gal. Tank Capacity: 500 gal.	.840			.645
7.	Dept. of Transportation Airports Division Keahou-Kona International Airport Maintenance Baseyard, Kailua-Kona Tank Capacity: 2,000 gal. Tank Capacity: 2,000 gal.	.885		.700	

Item No.	Agency, Location, and Storage Tank Capacity	Base Unit Bid Price Per Gallon	
		Mid 89 Gasoline	Diesel Fuel #2 Highway
<b><u>State of Hawaii (continued)</u></b>			
8.	Dept. of Transportation Highways Division 50 Makaaka Street, Hilo Tank Capacity: 6,000 gal. Tank Capacity: 6,000 gal.	<b>\$.775</b>	<b>\$.670</b>
9.	Dept. of Transportation Highways-Honokaa 45-3180 Ohia Street, Honokaa Tank Capacity: 500 gal. Tank Capacity: 500 gal.	<b>.790</b>	<b>.685</b>
10.	Dept. of Transportation Highways Division Na'alehu Baseyard Tank Capacity: 500 gal. Tank Capacity: 500 gal.	<b>.800</b>	<b>.695</b>
11.	Dept. of Transportation Highways Division North Kona Baseyard Tank Capacity: 1,000 gal. Tank Capacity: 1,000 gal.	<b>.815</b>	<b>.700</b>
12.	Dept. of Transportation Highways Division South Kona Baseyard Tank Capacity: 1,000 gal. Tank Capacity: 1,000 gal.	<b>.810</b>	<b>.705</b>
13.	Dept. of Transportation Highways Division Waimea Baseyard Tank Capacity: 3,000 gal. Tank Capacity: 3,000 gal.	<b>.810</b>	<b>.705</b>

Item No.	Agency, Location, and Storage Tank Capacity	Base Unit Bid Price Per Gallon	
		Mid 89 Gasoline	Diesel Fuel #2 Highway
<u>University of Hawaii</u>			
14.	College of Tropical Agriculture & Human Resources Kona Station Tank Capacity: 550 gal. Tank Capacity: 250 gal.	\$.805	\$.700
15.	College of Tropical Agriculture & Human Resources Mealani Station, Kona 64-289 Mamalahoa Highway Tank Capacity: 800 gal. Tank Capacity: 500 gal.	.805	.700
16.	College of Tropical Agriculture & Human Services Waiakea Station Stainback Highway Tank Capacity: 1,000 gal. Tank Capacity: 500 gal.	.775	.670
17.	College of Tropical Agriculture & Human Services Volcano Station Wright Road, Volcano Tank Capacity: 750 gal. Tank Capacity: 250 gal.	.760	.680